

**Agenda for Special Meeting
of the Antelope Valley Watermaster Board**

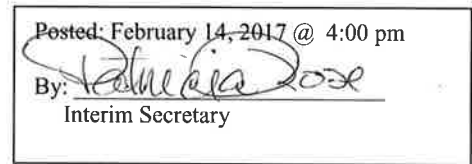
Friday, February 17, 2017 – 10:00 a.m.

**Location: Antelope Valley-East Kern Water Agency
6500 West Avenue N, Palmdale, CA 93551**

Teleconference: (646) 749-3122 Access Code: 435-130-405

BOARD OF DIRECTORS

Robert Parris, AVEK Water Agency - Chairperson
Dennis Atkinson, Landowners – Vice Chairperson
Adam Ariki, Los Angeles County Waterworks District 40
John Calandri, Landowners
Leo Thibault, Public Water Suppliers



Note: To comply with the Americans with Disabilities Act, to participate in any Watermaster meeting please contact Patti Rose at 661-943-3201 at least 48 hours prior to a Watermaster meeting to inform us of your needs and to determine if accommodation is feasible.

AGENDA

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Adoption of Agenda.**
- 5) **Public comments for non-agenda items.** (This portion of the agenda allows an individual the opportunity to address the Board on any item regarding Watermaster business that is NOT ON THE AGENDA. Without taking action or entering into a dialogue with the public, Board members may ask clarifying questions about topics posed by the public. Your matter may be referred to the administrator and/or advisory committee.)
- 6) **Action Items**
 - A. Approval of minutes of Special Watermaster meeting held January 31, 2017.
 - B. Discussion and possible action on providing an update to the court and request for extension for 2016 Annual Report.
 - C. Discussion and possible action on reporting requirements for SGMA (Sustainable Groundwater Management)
 - D. Discussion and possible action on Resolution 17-2 setting authorization/spending limit for the Interim Administrators.
- 7) **Director/Staff Reports**
 - A. Update on Interim Administrative activities. (Staff Report – D. Chisam)
 - B. Report on Advisory Committee (Advisory Committee Chair – D. LaMoreaux)

- 8) Board Members Request for Future Agenda Items**
- 9) Closed Session**
 - A. Possible Closed Session, Independent Contractor Appointment: Government Code Section 54957; Title: Watermaster Engineer functioning as an Officer.”
- 10) Open Session: Reportable Action from Closed Session**
- 11) Discussion of Interview Process for the Watermaster Engineer**
- 12) Adjournment**

6) Action Items

- A. Approval of minutes of Special Watermaster meeting held January 31, 2017.

Antelope Valley Watermaster Board Special Workshop Minutes

January 31, 2017 – 10:00 a.m.

Location: Antelope Valley-East Kern Water Agency

6500 W Avenue N, Palmdale, CA 93551

Board of Directors:

Robert Parris, AVEK Water Agency - Chairperson

Dennis Atkinson, Landowners – Vice Chairperson

Adam Ariki, Los Angeles County Waterworks District 40

John Calandri, Landowners

Leo Thibault, Public Water Suppliers

- 1) Meeting was called to order at 10:09 a.m.
- 2) Director **Parris** lead the Pledge of Allegiance
- 3) Roll Call of **Board of Directors**
Robert Parris, AVEK Water Agency - Chairperson
Dennis Atkinson, Landowners – Vice Chairperson
Adam Ariki, Los Angeles County Waterworks District 40
John Calandri, Landowners
Kathy McLaren, Public Water Suppliers
- 4) **Adoption of Agenda**
A motion was made by Director **Calandri**, seconded by Director **McLaren** and unanimously carried to approve the agenda as presented.
- 5) **Period Open to the Public**
None
- 6) **Presentation**
Dan Mason and Tim House presented information on Waterfind, a water accounting and management software.
- 7) **Action Items**
 - A. Approval of minutes of special Watermaster meeting held December 19, 2016.
A motion was made by Director **Atkinson**, seconded by Director **Ariki** unanimously carried to approve the minutes of December 19, 2016 as presented.
 - B. Consideration and possible action on payment of warrants for the period of December 15, 2016 through January 30, 2017.
A motion was made by Director **McLaren**, seconded by Director **Atkinson** and unanimously carried to approve the warrants through January 30, 2017 as presented.
 - C. Discussion and possible action on Liability Insurance for Watermaster Directors.
A motion was made by Director **Calandri**, seconded by Director **McLaren** and unanimously carried to approve the purchase of Liability and Non-Owned and Hired Automobile insurance from VINSAs Insurance Associates in an amount not to exceed \$6,867 annually.
 - D. Discussion and possible action on proposed transfer of overlying water rights from Landing, Inc. to FS Land Holding Company, LLC.
A motion was made by Director **Ariki**, seconded by Director **Atkinson** and unanimously carried to approve the transfer of ownership of overlying water rights from landing, Inc. to FS Land Holding Company, LLC due to sale of property.

- E. Discussion and possible action on requesting Producer's to report their 2016 Production.
A form for the reporting of the 2016 Production was presented and discussed. The form will be sent to Producers on Exhibit's 3 and 4 of the Judgment.
A motion was made by Director **Calandri**, seconded by Director **McLaren** and unanimously carried to approve the 2016 Annual Water Production Report with an amended declaration statement.
- F. Consideration and possible action approving **Resolution No. 2017-01** authorizing the establishment of a bank account and signatories for the Watermaster account.
A motion was made by Director **McLaren**, seconded by Director **Atkinson** and unanimously carried to approve Resolution No. 2017-01 assigning Dwayne Chisam and Matthew Knudson as account signers.

8) Director/Staff Reports

- A. Update on Watermaster Engineer recruitment process.
A special meeting will be held at AVEK on **February 17th at 10:00 am** for regular business of the Board and to meet with **Alliance** to review the candidates for Engineer.
- B. Update on Interim Administrative activities.
Administrative assessments paid to date \$42,255.14
- C. Report on Advisory Committee – **Dennis LaMoreaux**
Nothing to report

9) Board Members Request for Future Agenda Items

Reporting due to the court and possible extension
Reporting requirement for SGMA (Sustainable Groundwater Management)

Meeting Dates

- February 17th at 10:00 am - AVEK
- February 28th at 9:00 am – Watermaster Engineer Interviews
AV Watermaster Board at AVEK
Advisory Committee at Quartz Hill Water District
- March 30th at 10:00am - PWD

10) Adjournment

A motion was made by Director **McLaren**, seconded by Director **Ariki** and unanimously carried to adjourn the meeting at 12:10 p.m.

APPROVED BY THE BOARD OF DIRECTORS:

Date

Watermaster Board Chairperson

(Signature)

By: _____

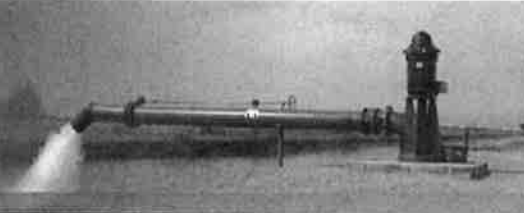
Interim Secretary (AVEK Water Agency)

6) Action Items

- C. Discussion and possible action on reporting requirements for SGMA
(Sustainable Groundwater Management)



SGM Sustainable Groundwater Management



Adjudicated Basin Reporting

The Sustainable Groundwater Management Act (SGMA) established a process for adjudicated basin watermaster or local agencies to report information according to **Water Code 10720.8**. The watermaster or a local agency within a basin identified in subdivision (a) shall do all of the following:

- (1) By April 1, 2016, submit to the department [DWR] a copy of a governing final judgment, or other judicial order or decree, and any amendments entered before April 1, 2016.
- (2) Within 90 days of entry by a court, submit to the department a copy of any amendment made and entered by the court to the governing final judgment or other judicial order or decree on or after April 1, 2016.
- (3) By April 1, 2016, and annually thereafter, submit to the department a report containing the following information to the extent available for the portion of the basin subject to the adjudication:
 - (A) Groundwater elevation data unless otherwise submitted pursuant to Section 10932.
 - (B) Annual aggregated data identifying groundwater extraction for the preceding water year.
 - (C) Surface water supply used for or available for use for groundwater recharge or in-lieu use.
 - (D) Total water use.
 - (E) Change in groundwater storage.
 - (F) The annual report submitted to the court.

Approach for Developing Adjudicated Basin Reporting System

DWR reviewed available adjudication judgements and watermaster annual reports to provide a scope for this system. DWR compiled a list of watermasters and water managers of adjudicated areas specified in the SGMA. DWR developed a draft template for the online reporting tool and presented the template to water managers at an in-person and **WebEx workshop** on February 3, 2016. DWR has revised the draft template following the valuable interactions at the February 3 workshop.

How to Submit SGMA information for Adjudicated Areas

DWR, in conjunction with their contractor, is developing a detailed data model and building a web-based application system and will roll out this new system for use in early March. The Adjudicated Basin Reporting Website is:

<http://sgma.water.ca.gov/adjudbasins/>

Adjudicated Basin Reporting Implementation Schedule

Events	Schedule
Development of Reporting System by DWR	January-February, 2016
Workshop for Watermasters and Water Managers	February 3, 2016
Reporting System Portal available for public use	March, 2016*
Adjudicated Basin First Annual Reports due	April 1, 2016

*Date is subject to change.

More Information

Click [here](#) to sign up to receive email updates on DWR SGMA activities.

For additional information regarding adjudicated basin reporting, please contact Tim Ross at Timothy.Ross@water.ca.gov or (818)549-2345.

GROUNDWATER HOME

SUSTAINABLE GROUNDWATER MANAGEMENT

[Adjudicated Basin Reporting](#)

[Alternative Submittals](#)

[Basin Boundary Modifications](#)

[BBAT - Basin Boundary Assessment Tool](#)

[BBMRS - Basin Boundary Modification Request System](#)

[Best Management Practices](#)

[Critically Overdrafted Basins](#)

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[Initial Basin Prioritization](#)

[Water Available For Replenishment](#)

[Resources](#)

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[SGMA Definitions](#)

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[CASGEM](#)

[BULLETIN 118](#)

6) Action Items

- D. Discussion and possible action on Resolution 17-2 setting authorization/spending limit for the Interim Administrators.

RESOLUTION NO. R-17-02

**A RESOLUTION OF THE ANTELOPE VALLEY WATERMASTER
GRANTING THE INTERIM ADMINISTRATORS CHECK
AUTHORIZATION AND SPENDING LIMITS**

The undersigned hereby certify that they are duly elected Officers of the Antelope Valley Watermaster ("Watermaster") and have the custody of the corporate records and minutes; that a meeting of the Board of Directors of the Watermaster duly called, convened and held in accordance with California law, on the 17th day of February, 2017 at which a duly authorized quorum of the members of the Board of Directors of the Watermaster was present in person, the following Resolution was duly adopted and is now in full force and effect.

WHEREAS, the Antelope Valley Watermaster was formed by the Judgment entered December 28, 2015, in the case titled Antelope Valley Groundwater Cases, Judicial Council Coordination Proceedings No. 4408;

WHEREAS, the Board of Directors of the Watermaster authorized certain public funds to be deposited with Citizens Business Bank for the purpose of protecting public funds;

THEREFORE BE IT RESOLVED, that Dwayne Chisam and Matthew Knudson, acting together, are authorized to sign checks of the Watermaster and orders withdrawing funds approved by the Watermaster Board; and

BE IT FURTHER RESOLVED, that Dwayne Chisam and Matthew Knudson, acting together, are authorized to approve expenditures in amounts not to exceed \$ _____; and

BE IT FURTHER RESOLVED that this Resolution shall remain in full force and effect until written notice of its amendment or rescission.

I certify that this is a true copy of Resolution No. R-17-02 as passed by the Board of Directors of the Antelope Valley Watermaster at its meeting held February 17, 2017, in Palmdale, California.

Date: _____

Robert Parris, Chairman

ATTEST: _____
Patricia Rose – Interim Secretary

7) **Director/Staff Reports**

- A. Update on Interim Administrative activities. (Staff Report – D. Chisam)
- B. Report on Advisory Committee (Advisory Committee Chair – D. LaMoreaux)

9) Closed Session

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