



**ANTELOPE VALLEY-EAST KERN WATER AGENCY  
 ANTELOPE VALLEY-EAST KERN WATER AGENCY FINANCING AUTHORITY  
 REGULAR BOARD MEETING AGENDA  
 TUESDAY, DECEMBER 13, 2022, AT 5:30 PM  
 Teleconference: (669) 900-6833; ID No. 8 9 4 3 5 7 2 7 6 5 7; PASSCODE: 0**

**Video Conference:**

<https://us02web.zoom.us/j/89435727657?pwd=ak1XbmprdfBUQnRZOWszWU91VHdyUT09>

***\*\*Please mute microphone at all times unless speaking\*\****

**1. CALL TO ORDER**

- 2. ROLL CALL:** Division 7 – **Gary Van Dam** \_\_\_\_\_; Division 6 – **Audrey T. Miller** \_\_\_\_\_; Division 5 – **Robert Parris** \_\_\_\_\_; Division 4 – **George M. Lane** \_\_\_\_\_; Division 1 – **Shelley Sorsabal** \_\_\_\_\_; Division 3 – **Frank Donato** \_\_\_\_\_; Division 2 – **Keith Dyas** \_\_\_\_\_

**OFFICERS:** General Manager – **Dwayne Chisam**; Attorney – **Jim Markman/Tilden Kim**;  
 Board Secretary/Treasurer – **Holly Hughes**

- 3. VOLUNTARY PUBLIC ROLL-CALL** – If any member of the public wishes to introduce themselves, please feel free to do so now.

- 4. PUBLIC COMMENTS AND PERIOD OPEN TO THE PUBLIC** – If anyone wishes to address the board on any item not on the agenda, please feel free to do so now.

**5. ADOPTION OF AGENDA**

**Page**

|        |   |                    |   |
|--------|---|--------------------|---|
| 5(a-1) | Adoption of Agenda for Board Meeting of December 13, 2022 | Board Order 5(a-1) | 5 |
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**6. NEW BUSINESS:** None

- 7. CONSENT CALENDAR** – The public and board shall have an opportunity to comment on any action item(s) on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.

**Page**

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|--------|---|--------------------|----|
| 7(a-1) | Approve Minutes of the Regular Board Meeting of October 25, 2022  | Board Order 7(a-1) | 6  |
| 7(a-2) | Accept and file the Check Register Lists from November 10, 2022, through November 30, 2022 (F/C Review 12/8/22) | Board Order 7(a-3) | 11 |
| 7(a-3) | Accept and file the Agency Activities Report for the Month Ending October 31, 2022                              | Board Order 7(a-3) | 19 |

**8. ITEM(S) FOR CONSIDERATION AND POSSIBLE ACTION**

**a. Finance Committee (FD/SS/KD) 12/8/22 Page**

|        |  |    |
|--------|--|----|
| 8(a-1) | Property Tax Analysis and Forecast Report & Presentation – Dave Schey, HdL Coren & Cone (Information Only) | 23 |
|--------|--|----|

**b. Water Rates & Capacity Fees Committee (GV/FD/GL) 11/18/22 Page**

|        |  |                       |     |
|--------|--|-----------------------|-----|
| 8(b-1) | Consideration and Possible Action to accept a proposal from Raftelis Financial Consulting, Inc. and enter into a Professional Services Agreement for same (\$45,171.00; Budgeted; Assistant General Manager Knudson) | Board Order<br>8(b-1) | 141 |
|--------|--|-----------------------|-----|

**c. Personnel/Legal/JPIA Committee (RP/SS/AM) 11/10/22 & 12/6/22 Page**

|        |   |                       |     |
|--------|---|-----------------------|-----|
| 8(c-1) | Announcement of Amendment to Dwayne Chisam’s Employment Agreement; Accepting Appointment as Director of Special Projects, effective January 1, 2023, through April 30, 2023 |                       | n/a |
| 8(c-2) | Consideration and possible action on approval of proposed organizational reporting structure and areas of responsibility (Assistant General Manager Knudson)                | Board Order<br>8(c-2) | 149 |
| 8(c-3) | Consideration and possible action on approval of proposed updated job descriptions for General Manager and Assistant General Manager (Assistant General Manager Knudson)    | Board Order<br>8(c-3) | 150 |

**9. GENERAL MANAGER’S REPORT ON WATER SUPPLY, PROJECTS, AND PROGRAM**

**10. DIRECTOR REPORTS**

**11. ATTORNEY REPORT**

**12. REQUEST FOR FUTURE AGENDA ITEMS**

**13. OLD BUSINESS**

**14. CLOSED SESSION**

- a. *Possible* Closed Session – Conference with Legal Counsel – Existing Litigation, to which the local agency is a party pursuant to Government Code Section 54956.9(d)(1), one case, *CV Communities, LLC v. Antelope Valley-East Kern Water Agency*, Los Angeles County Superior Court Case No. 20STCV10953.

**15. CLOSED SESSION ANNOUNCEMENTS**

**16. ADJOURN TO A SPECIAL BOARD MEETING SCHEDULED FOR TUESDAY, DECEMBER 20, 2022,  
AT 5:30 P.M.**

**Note:** The Board reserves the right to discuss and/or act on all the above agenda items.

**NOTICES**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 943-3201 or writing to Antelope Valley-East Kern Water Agency at 6450 West Avenue N, Palmdale, CA 93551. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary-Treasurer at [hhughes@avek.org](mailto:hhughes@avek.org) or (661) 943-3201. Board meetings are subject to audio recording.

Posted: December 9, 2022, at 5 p.m. by Holly Hughes, Board Secretary-Treasurer